RECORD OF MISSED PREPARATION PERIODS FOR THE 2009-2010 SCHOOL YEAR

Name of school: _____

Today's Date	Teacher/ Room # (Please Print)	Class or Prep Missed	Date of Missed Prep	Time of Missed Prep	Date Prep was Made Up	Time Prep was Made Up

School Delegate Signature: _____ Date: _____

Please fax a copy to your CTU field representative at 312-329-6203.